



# ANDSOOHA – Public Health Nursing Management Annual General Meeting, and Workshop - For all Public Health Management

October 2 & 3, 2013

Fairmont Royal York, Toronto

## Annual General Meeting Agenda

### Wednesday, October 2, 2013

8:30 a.m.	-	9:30 a.m.	Breakfast
9:30 a.m.	-	12:00 p.m.	Ministry and PHO Updates
12:00 p.m.	-	1:00 p.m.	Lunch
1:00 p.m.	-	4:00 p.m.	Annual General Meeting (Business portion)
5:00			President's Reception

## Workshop Agenda Thursday, October 3, 2013

8:00 to 8:30 a.m.  
Registration & Breakfast

8:30 a.m to 2:30 p.m.

Workshop:

**Courageous Conversations:  
When and How**

### Workshop, Thursday, October 3, 2013

#### **Courageous Conversations: When and How**

Presenter: Janet Schmidt

This workshop will give managers skills to have those “difficult conversations” and to be better equipped to deal with the inevitable relational challenges that present themselves in the workplace.

Janet Schmidt has been working in conflict and mediation for more than 25 years. She has a Masters of Education degree with a focus on organizational behaviour. Her focus since 1999 has been workplace mediation and facilitation. She has taught courses in conflict resolution at the University of Manitoba, University of Winnipeg, and Canadian Mennonite University and has published numerous articles on decision-making, guilt and shame, and forgiveness.

# Registration

Name: \_\_\_\_\_ Health Unit: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Registration Fees: (please check appropriate box below).**

## ANDSOOHA Members\*:

- Wednesday and Thursday \$275.00
- Wednesday only \$150.00
- Thursday only \$200.00

*\*for information on becoming a ANDSOOHA member, go to [www.andsooha.org](http://www.andsooha.org)*

**Please make cheque payable to:**

### ANDSOOHA Fall Workshop

**Mail, scan, or fax your registration to:**

c/o ANDSOOHA Conference Registrar  
Pamela Wilson, The Regional Municipality of Halton  
Health Department, CHS Division  
690 Dorval Drive, 6<sup>th</sup> Floor, Oakville, Ontario L6K 3X9  
T: 905-825-6000 ext. 2609  
Toll Free: 1-866-442-5866 (1-866-4HALTON)

**For scan or fax:** note "ANDSOOHA AGM" in the subject line

Scan to: [pamela.wilson@halton.ca](mailto:pamela.wilson@halton.ca)

Fax to: 905-845-0588

## Non-Members:

- Wednesday and Thursday \$325.00
- Wednesday only \$175.00
- Thursday only \$250.00

**Meals: (please check all that apply)**

- Wednesday breakfast
- Wednesday lunch
- Thursday breakfast
- Thursday lunch
- Special dietary requirements or food allergies**

**please specify:** \_\_\_\_\_

**President's Reception (Wednesday)**

Attending YES  NO

## Plan to join your colleagues October 2 and 3, 2013

Fairmont Royal York Hotel, 100 Front St. West, Toronto, Ontario. Tel: 1-866-540-4489 [www.fairmont.com/RoyalYork](http://www.fairmont.com/RoyalYork)

### IMPORTANT!

Please reserve your overnight accommodations before Sept. 5<sup>th</sup>. To reserve, call and refer to ANDSOOHA Conference 2013. We are pleased to offer the following accommodations for this event: Fairmont single/double \$229.00 plus applicable taxes. Check-in time is 3 p.m. and check-out time is 12 noon.

### Cancellation Policy

Notification of cancellation and request for refunds must be submitted in writing to the conference registrar up to 5 days prior to arrival. NO refunds will be issued for cancellations received after that time. Refunds will be subject to a \$50.00 administration charge.