

**ANDSOOHA AGM**

**Detailed Business Minutes - DRAFT**

**Wednesday, October 1, 2014**

**Royal York Hotel, Toronto**

**Tutor Room**

**1.0 Welcome and Call to Order** (Karen Quigley-Hobbs)

**2.0 Appointments** (Karen Quigley-Hobbs)

2.1 Recorder - Esther Moghadam

2.2 Parliamentarian - Brian Hyndman

2.3 Scrutineers - Wendy Holmes, Diane Bewick, Lynn Beath

**3.0 Presentation of New Members** (Karen Quigley-Hobbs)

Regional reps and alternates introduced. New members welcomed.

**4.0 Approval of Agenda** (All)

Moved by Karen Quigley-Hobbs

Seconded by Mary Jean Watson

Vote for acceptance.

Carried.

**5.0 Minutes of Annual General Meeting of October 2, 2013** (All)

Opened for discussion.

Changes: correct spelling of Hamida Bhimari to Hamida Bhimani under item 10

Move acceptance of minutes with amendment of spelling correction.

Seconded Dorothy Barr

Vote for acceptance.

Carried.

**6.0 Business Arising** (Karen Quigley-Hobbs)

The 2013 AGM draft Minutes were distributed in advance.

**7.0 President’s Report** (Karen Quigley-Hobbs)

President report received titled “President’s Report ANDSOOHA Annual General Meeting October 2, 2013”. Karen spoke to the contents of the report.

Opened for discussion and questions.

1) Carol Timmings recommended that ANDSOOHA continue to influence JPNC to raise the issue of including the CNO in the HPPA.

Karen Quigley-Hobbs moved acceptance.

Seconded by Susan Blue.

Vote for acceptance.

Carried.

**8.0 Treasurer’s Report** (Esther Moghadam for Joyce See)

Financial Statement for the year ended December 31, 2013 received and reviewed. Treasurer’s Report 2014 received. Esther highlighted key aspects of the report and confirmed that ANDSOOHA Executive rolled over the GIC from last year.

Typo in Treasurer Report on revenue of $47,400 corrected to $47,700.

Esther Moghadam moved acceptance of the 2014 Treasurer’s Report.

Seconded by Regina Elliott.

2015 Budget opened for questions and discussion.

Esther moved acceptance of the 2015 budget.

Seconded by David Groulx.

Vote for acceptance.

Carried.

**9.0 Membership Update** (Dorothy Barr)

Verbal report received of membership and regional breakdown.

Total membership is 131.

**10.0 Nominations** (Mary Jean Watson) – none at this time

**11.0 Presentation of 2014 Executive Committee** (Karen Quigley-Hobbs)

|  |  |
| --- | --- |
| President | Karen Quigley-Hobbs |
| President-Elect | Mary-Jean Watson |
| Past President | Jo Ann Tober |
| Secretary | Esther Moghadam |
| Treasurer | Joyce See |
| Northern Representative | David Groulx (Shelley Westhaver alternate) |
| Eastern Representative | Penny Lavalley (Jane Hess alternate) |
| Central East Representative | Susan Blue (Hamida Bhimani alternate) |
| Central West Representative | Dorothy Barr (Christina Rajsic alternate) |
| South West Representative | Kathy Dowsett (Stacy Rybansky alternate) |

Moved by Karen Quigley-Hobbs.

Seconded by Esther Moghadam.

Carried.

**12.0 Committee Reports**

**12.1 OPHA** (Jo Ann Tober)

Report titled “ANDSOOHA Annual General Meeting- Ontario Public Health Association Report” presented by Jo Ann Tober.

LEAN sigma workshops Nov 13 and 14

Jo Ann moved acceptance of report.

Seconded by David Groulx.

Opened for discussion.

No discussion.

Vote for acceptance.

Carried.

**12.2 alPHa** (Karen Quigley-Hobbs)

Karen Quigley-Hobbs provided a report on alPHa including membership, strategic plan.

Jo Ann Tober congratulated on a distinguished service award.

Karen moved acceptance of report.

Seconded by Penny Lavalley.

Opened for discussion.

No discussion.

Vote for acceptance.

Carried.

**12.3 Education Report** (Mary Jean Watson)

Mary Jean provided an Education Report. Opened for discussion and questions.

Amendments to report: Transition to public health nursing was reviewed by northern CNO’s and professional practice lead network.

Documentation and audit toolkit. On website – Northern group proposed to review and revise.

Mary Jean moved acceptance of report as amended.

Seconded by Susan Blue.

Vote for acceptance.

Carried.

**Presentation:** ANDSOOHA: Our journey – Evelyn Butler

Evelyn Butler provided reflections from 1986 to 2002. Key messages included:

* Moving into a century that is revealing our worth.
* Era of strong PHN leaders pre-1988.
* Stability and sustainability of public health nursing during the leadership era.
* Public health nursing not same as public health nurses. Emphasized the unique body of knowledge, administrators, researchers etc.
* Encouragement for the future.

**13.0 New Business**

**13.1 Constitutional Revisions**

No constitutional revisions at this time.

**13.2 Resolutions**

1. Endorsement to move to a new Association

Whereas the executive of ANDSOOHA Public health nursing management and OPHCNO have identified a strategic imperative to come together into a new Association;

AND

Whereas there is the potential for great strength in one Association speaking for Public Health Nursing in Ontario;

AND

Whereas the membership has been consulted and has provided opinions;

AND

Whereas stakeholders MOHLTC, OPHA, ALPHA and Public Health Ontario have been consulted and provided opinions;

Be it resolved that ANDSOOHA Public health nursing management members direct the executive to transition to renewed Association by no later than the end of June 2015.

Total 73: Yes 72 no 1

Carried

1. Motion to approve an interim slate of officers for 2014-15 with current ANDSOOHA Executive members until the end of June 2015.

Extend the terms of the current ANDSOOHA Executive as listed

~~Whereas the terms of the Executive are scheduled for election at the 2014 AGM;~~

~~AND~~

Whereas the renewed Association will be presented to the members for approval at the special meeting to be held no later than the end of June 2015 ~~and will present an interim appointed have a slate of officers for 2015 until such time that an for election can take place;~~

AND

Whereas the current business of ANDSOOHA will be maintained no later than the end of June 2015;

Be it resolved that the current ANDSOOHA executive will remain in place to manage the ongoing business until the special meeting to be held no later than the end of June 2015.

Total 75: yes 67 no 7 abstain 1

Carried

Existing Executive Committee:

|  |  |
| --- | --- |
| President | Karen Quigley-Hobbs |
| President-Elect | Mary-Jean Watson |
| Past President | Jo Ann Tober |
| Secretary | Esther Moghadam |
| Treasurer | Joyce See |
| Northern Representative | David Groulx  (Shelley Westhaver alternate) |
| Eastern Representative | Penny Lavalley  (Jane Hess alternate) |
| Central East Representative | Susan Blue  (Hamida Bhimani alternate) |
| Central West Representative | Dorothy Barr  (Christina Rajsic alternate) |
| South West Representative | Kathy Dowsett  (Stacy Rybansky alternate) |

1. Formation of the transition team

Whereas the membership has endorsed the move to a renewed Association by no later than the end of June 2015 ;

AND

Whereas the move to a renewed Association requires a team to lead and manage the process;

AND

Whereas the current executive will manage the ongoing business of ANDSOOHA;

Be it resolved that the following will comprise the Transition Team:

1 representative from each of the current Executive of ANDSOOHA and OPHCNO (2)

1 regional representative from each of ANDSOOHA and OPHCNO (2)

3 ANDSOOHA members at large to be selected (3)

And be it resolved

that the transition team will report to the executive leads of the two groups consistent with the Public Health Nursing Leadership in Ontario - Creating a New Association Process Model.

And be it further resolved

The transition team will bring to the June 2015 special meeting the renewed association for approval by the membership.

Total 75: yes 75 no 0 abstain 0

Carried.

**14.0 Adjournment (immediately followed by the President’s Reception)**

Closure of the 2014 ANDSOOHA Annual General Meeting.

Carried.